

Asbestos Surveyor

- Service area: New Homes and Corporate Landlord Service
- Grade: PO4
- Reports to: Senior Asbestos Surveyor
- Your team: Building Contracts and Compliance
- Service area: Corporate Landlord Service
- Directorate: Community Wealth Building

Our mission

Islington is a place rich with diversity and culture. As a council our sense of purpose couldn't be clearer: we serve. It's in the logo. We are committed to challenging inequality in the borough and as one of the largest employers we know that to look after the place and the planet, we have to look after our people.

Together we can change the future. To do this, everyone who works at Islington Council lives by a set of values which guide us in everything that we do: collaborative, ambitious, resourceful, and empowering. They spell out 'CARE', which is what we think public service is all about.

Key responsibilities

The Asbestos Surveyor will be responsible for conducting comprehensive asbestos surveys and inspections in a variety of settings including residential, schools, commercial, and industrial properties.

Key responsibilities of the role are to:

- Undertake Management and Refurbishment/Demolition surveys, including bulk sampling, in council owned and leased properties that will include conducting appropriate material and priority risk assessments. To produce accurate and comprehensive reports, including floor

plans, to agreed deadlines and service agreements. To provide clients with clear and concise information on risk and asbestos management recommendations.

- Undertake re-inspection surveys in council owned and leased properties, carry out risk assessments, in accordance with council policy, make appropriate recommendations based upon findings and update management plans / systems, etc.
- Undertake a percentage of pre and post inspections for quality performance purposes as directed by the Asbestos Manager, when the council is utilising the services of external specialists.
- Update the relevant Asbestos systems and management plans, etc., specifying and ordering works as required, monitoring and supervising asbestos removal or repair works, providing advice and guidance on appropriate treatment and removal methods. Produce written responses to clients and stakeholders.
- Be responsible for dealing with emergency situations and providing appropriate solutions and recommendations. Where necessary, restricting access to possible contaminated areas, specifying and organising air testing and remedial works.
- Provide support, assistance and respond to a variety of asbestos related enquiries, as directed by the Senior Asbestos Surveyor.
- Develop positive relationships with clients to ensure the team provides excellent customer care standards, answering queries, providing advice / support and sending relevant information. Notify the Senior Asbestos Surveyor of any complaints and commendations made by clients and follow the appropriate procedures.
- Assist in any other relevant project work and/or support functions commensurate with the role.
- Attend all designated training courses to maintain existing and develop new skills as directed by the Senior Asbestos Surveyor.
- Be responsible for participating in the delivery of the Team Plan and Objectives, attending appropriate meetings as required.

Resources and Financial Management

Ensure effective Financial Management, cost controls and income maximisation in an ever changing environment, fluctuating demands and priorities. Ensure resources are well managed and effectively deployed to the best possible effects assuring value for money in all activities.

Compliance

Ensure legal, regulatory and policy compliance under GDPR, Health and Safety and in area of your specialism identifying opportunities and risks and escalating where appropriate.

Work style

Frontline Role

Person specification

You should demonstrate on your application form how you meet the criteria. Please ensure you address all the criteria as this will be used to assess your suitability for the post.

Essential criteria

Qualifications

Essential criteria	Criteria description	Assessed by
E1	BOHS P402 Certification (or equivalent): Essential for conducting asbestos surveys and understanding asbestos management.	Application
E2	British Occupational Hygiene Society (BOHS) P405 Management of Asbestos in Buildings (or working towards it)	Application

Experience

Essential criteria	Criteria description	Assessed by
E3	Minimum of 3 years' experience of asbestos surveying, preferably in a Council or Housing Association setting	Application / Interview
E4	Asbestos survey and removal project management experience	Application / Interview

Skills

Essential criteria	Criteria description	Assessed by
E5	Legislation and Compliance: Strong knowledge of asbestos-related legislation, including the Control of Asbestos Regulations 2012, HSE guidelines, and industry best practices.	Application / Interview

Essential criteria	Criteria description	Assessed by
E6	<p>Technical Proficiency:</p> <p>Ability to identify different types of asbestos and understand their properties and risks.</p> <p>Proficiency in using asbestos management software and other relevant digital tools.</p> <p>Familiarity with health and safety protocols related to asbestos management.</p>	Application / Interview
E7	Surveying Skills: Competence in conducting Management, Refurbishment, and Demolition surveys and performing risk assessments.	Application / Interview
E8	Ability to manage, prioritise and co-ordinate workload effectively. Develop survey strategies and timetables.	Application / Interview
E9	Excellent report writing and typing skills, able to communicate clearly and effectively (written and verbal) Proficient in Microsoft 365 and CAFM systems	Application / Interview
E10	Experience of providing a high standard of service and effective customer care.	Application / Interview

Special requirements of the post

Essential criteria	Criteria description	Assessed by
E11	This role will require you to obtain a Basic satisfactory clearance from the Disclosure and Barring Service	Application
E12	This post requires a clean driving licence	Application

Our accreditations

Our accreditations include: the Healthy Workplace award; Timewise; London Living Wage Employer; Disability Confident Committed; The Mayor's Good Work Standard; Stonewall Diversity Champion; and Time to Change.

