

Job Description



POST TITLE	Class Teacher
SALARY	Main Pay Scale (Inner London)
CONTRACT	Full-time, fixed-term cover until August 2027, with the possibility of extension
REPORTS TO	Headteacher

PURPOSE OF THE POST

Under the overall direction and management of the Headteacher and SLT:

- To deliver outstanding teaching and learning to ensure all children make progress from their individual starting points.
- To have high expectations of all children including a commitment to ensuring they can achieve their full potential and establish fair, respectful and supportive relationships with them and their parents.
- To support children's social, emotional and mental wellbeing so they are able to interact with others, manage their emotions and articulate feelings in line with our trauma informed behaviour policy.
- To instil the qualities children need to be lifelong learners, which we believe to be Ambler's DREAMS qualities.
- To have a sound knowledge and understanding of and uphold safeguarding procedures and strategies, ensuring that all children in your care or who come into contact with you are safeguarded and appropriately supervised at all times.

MAIN DUTIES

Teaching and Learning

1. Implement and deliver an appropriately broad, balanced, sequenced, relevant and inspiring curriculum for children, in line with the EYFS/national curriculum
2. Plan and deliver consistently high-quality lessons to a whole class, small groups or individual children to develop their curiosity, skills, knowledge and understanding
3. Create and maintain a rich and stimulating learning environment both in class and around the school which either supports children's learning or celebrates their achievements and creativity.
4. Ensure that learning is appropriately adapted to support all learners and that the learning is well pitched and all of the class are suitably challenged at their current level of understanding.
5. To mark and assess pupils' work, and to record their development, progress and attainment, having regard to the requirements of the EYFS/national curriculum and to inform future planning.
6. Develop a positive learning environment in which behaviour for learning is clearly established to ensure that all children are valued in their contributions to class discussions and lessons
7. To participate in periodic reviews of pupil and class performance in order to monitor progression in order to determine future priorities.
8. To provide or contribute to oral and written assessments, reports and references, relating to the development and learning of individual pupils and groups of pupils, having regard to the requirements of the EYFS/national curriculum.

9. To build and maintain cooperative relationships with parents, and to communicate with them on pupils' learning and progress.

School Culture and Behaviour

10. Establish a safe and secure learning environment which promotes children's mental health, well-being, confidence and self-esteem.
11. Set high expectations for children's behaviour and consistently demonstrate and model fair approaches to managing behaviour, in line with Trauma Informed Practice and the Behaviour Policy.
12. Ensure that all children are shown respect for their languages, religions and cultures and that lessons positively reflect equality and diversity ensuring resources and lesson materials represent ethnicity, race, sex of the class and community.

Team Work, Collaboration and Professional Development

13. Work closely with the SLT to ensure that the vision and ethos are understood and effective across the provision.
14. To participate in CPD workshops, meetings, sessions and activities with other members of staff.
15. Model good practice and ensure that LSA's and additional adults in the class are appropriately involved in supporting teaching and learning.
16. Work alongside the parallel year group teacher to ensure consistency and continuity of delivering the curriculum.
17. To evaluate and review own teaching methods, materials and units of work, and to make changes as appropriate.
18. To participate fully in Ambler Performance Management arrangements.
19. Cover for absent colleagues within the remit of the current School Teachers' Pay and Conditions document.
20. To support new members of staff and supply teachers with the school's policy and guidelines, and to assist them in practical implementation when appropriate.
21. Develop and maintain positive relationships with external agencies including CAMHS, Child psychotherapists, speech and language/ OT therapists
22. Make a positive contribution to the wider ethos and life of the setting including running a club, attending events such as the summer fair and supporting fundraising events
23. Keep up to date with best practice, local and national policy, in order to disseminate to colleagues in the setting.
24. To undertake such other duties as may be required by the Head teacher which are commensurate with the job and grade.

ADDITIONAL:

- Be aware of key school plans, policies and procedures, especially the School Priorities, Health and Safety Procedures and Child Protection Procedures.
- Behave professionally and in compliance with the Code of Conduct, including high standards in your own attendance and punctuality.
- To use and assist others in the use of information technology systems to carry out duties in the most efficient and effective manner.
- To achieve agreed service outcomes and outputs, and personal appraisal targets, as agreed by the line manager.
- To undertake training and constructively take part in meetings, supervision, seminars and other events designed to improve communication and relate to the learners, curriculum or organisation of the school, including pastoral arrangements and assemblies.

- The post holder is expected to be committed to the Council's core values of public service, quality, equality and empowerment and to demonstrate this commitment in the way they carry out their duties.
- Ensure all the services within the area(s) of responsibility are provided in accordance with the Council's commitment to high quality service provision to users.
- Ensure that duties are undertaken with due regard and compliance with the Data Protection Act and other legislation. In particular, respecting the confidentiality of pupil information and respond sensitively to pupils' needs.
- Carry out duties and responsibilities in accordance with the Council's Health and Safety Policy and relevant Health and Safety legislation.
- At all times carrying out responsibilities/duties within the framework of the Council's Dignity for all Policy. (Equal Opportunities Policy).

PLEASE NOTE

This job description is a guide to the general duties and responsibilities of this post, which reasonably may vary from time to time according to the needs of the service. It does not form part of the terms and conditions of employment.

All staff at Ambler Primary School and Children's Centre are expected to accept reasonable flexibility in working arrangements, including undertaking duties commensurate with the scale of the post and duties normally allocated to posts at a lower scale.

Person Specification

The person specification is a picture of skills, knowledge and experience required to carry out the job. It has been used to draw up the advert and will also be used in the short-listing and interview process for this post.

You should demonstrate on your application form how you meet each of the following essential criteria. Please ensure that your address each one of the criteria as this will be used to assess your suitability for the post.

EDUCATION and EXPERIENCE		
E1	Qualified teacher status	A/I
E2	Minimum of two years successful experience teaching	A/I
KNOWLEDGE, SKILLS and ABILITY		
E3	Experience of supporting change at an appropriate level including the curriculum, classroom organisation and administration in a primary school.	A/I/T
E4	Proven experience of high standards of primary classroom practice and of teaching area of responsibility.	A/I/T
E5	Evidence of the personal and intellectual qualities required to set an example to others and to lead a team.	A/I/T
E6	Respect for the views of parents and a commitment to the importance of the involvement of parents in the learning process.	A/I/T
E7	Demonstrate the ability to adapt teaching to respond to the strengths and needs of all pupils.	A/I/T
E8	Demonstrate the ability to make accurate and productive use of assessment.	A/I/T
E9	Demonstrate the ability to manage behaviour effectively to ensure a good and safe learning environment.	A/I/T
E10	Demonstrate the ability to fulfil wider professional responsibilities in partnership with children, professionals, parents/carers and the community.	A/I
E11	Evidence of good general knowledge of the requirements of the National Curriculum	A/I
E12	Demonstrate the ability to be flexible and to work as part of a multi disciplinary team.	A/I
E13	Evidence of the ability to define effective measures for the performance of pupils and classes and to keep these measures under systematic review.	A/I
E14	High level of communication and inter-personal skills.	A/I
COMMITMENT TO EQUAL OPPORTUNITIES		
E15	Demonstrate the ability to adhere to the Council's Dignity for All policy.	A/I
SPECIAL REQUIREMENTS OF THE POST		
E16	This post will require satisfactory clearance from an Enhanced Disclosure and Barring Service (DBS) check.	✓
Assessed by: A= Application I= Interview T= Test		