

Job description

ETE Practitioner (Pre and Post-16)

- Grade: PO1
- Reports to: Deputy Team Manager – YJS
- Direct reports: None (may provide task-based guidance to colleagues and partners)
- Your team: Youth Justice Service (YJS)
- Service area: Young Islington
- Directorate: Children and Young People

Special requirements of the post

Workstyle: Front facing (High presence, three to four days a week)

- Colleagues with regular physical contact with residents and businesses in the borough and on-site, but some activities could be done remotely (such as paperwork)

Special requirements of the post

This post requires a DBS check at the appropriate level (Enhanced with Children's Barring)

This is a safety critical post and will be subject to the council's drug and alcohol policy

Our mission

Islington is a place rich with diversity and culture. As a council our sense of purpose couldn't be clearer: we serve. It's in the logo. We are committed to challenging inequality in the borough and as one of the largest employers we know that to look after the place and the planet, we have to look after our people. **Together we can change the future.**

To do this, everyone who works at Islington Council lives by a set of values which guide us in everything that we do: collaborative, ambitious, resourceful, and empowering. They spell out 'CARE', which is what we think public service is all about.

Overview of the role

The ETE Practitioner is responsible for improving education, training and employment (ETE) outcomes for children and young people known to the Youth Justice Service, both pre and post 16.

Working within Islington's Child First and trauma informed framework, the post holder will ensure that children's educational entitlements are met, barriers to engagement are addressed, and sustainable ETE pathways are secured. This includes work with children in the community and in custody, with a focus on reducing reoffend, promoting inclusion and supporting long term positive outcomes.

The role requires effective partnership working with education providers, training organisations, employers, Children's Social Care, SEND services and the voluntary sector, alongside direct work with children and their families.

Key responsibilities

Practice and Casework

- Provide targeted ETE support to children who are NEET or at risk of disengagement, including practical support to attend interviews, open days and placements.
- Manage a caseload of children and young people alongside YJS case managers, contributing to assessments, sentence plans and reviews.
- Attend and contribute to joint supervision, sentence planning meetings, multi-agency risk panels, clinical specialist panels and other relevant multi agency forums.
- Support children in custody by contributing to sentence planning, liaising with custodial ETE providers and supporting effective transition back into the community.

Education, Training and Employment Pathways

- Liaise with schools, colleges, training providers, alternative provision and employers to secure appropriate and sustainable ETE opportunities.
- Support the delivery of local ETE and employment initiatives for children known to the YJS, including employer engagement, attendance monitoring and progress tracking.

Quality, Performance and Service Development

- Record and maintain accurate ETE information on YJS systems, ensuring data is timely and up to date.

- Deliver or contribute to training and briefings for YJS staff and partners to promote understanding of ETE responsibilities and pathways.

Diversity, Equality and Inclusion

- Promote inclusive, trauma informed and relational approaches to education and engagement.
- Identify and address inequality of access and outcomes, including on the grounds of race, ethnicity, SEND, learning needs or other protected characteristics.
- Work collaboratively with partners to reduce school exclusion, promote inclusion and support positive reintegration.

Compliance

Ensure adherence to legal, regulatory, and policy requirements under GDPR, Health and Safety, Employee Code of Conduct and in your area of expertise by identifying opportunities and risks, and escalating issues as necessary.

Person specification

Your application form needs to demonstrate how you fulfil the role's requirements. It is essential to address the criteria, as this will be used to evaluate your suitability for the position.

Essential and desirable criteria

Essential: the basic requirements that must be met for someone to be considered for a particular job. These criteria are mandatory and cannot be negotiated. Essential criteria directly impact the core qualifications or skills necessary to perform the job effectively.

Desirable: the additional qualities, skills, or qualifications that would be advantageous for a candidate to possess but are not mandatory. Not meeting them does not automatically disqualify someone from consideration for the job. This also allows candidates who do not possess certain desirable criteria the opportunity to explain how their other knowledge, experience and skills relate to these and what they may be in the process of doing or willing to do to achieve these.

Knowledge, experience, and skills

| Point | Criteria description | Essential/desirable |
|-------|--|---------------------|
| 1 | 5 GCSEs (including English and Maths) or equivalent | Essential |
| 2 | Level 6 Information, Advice and Guidance qualification or ability to work towards. | Essential |
| 3 | Relevant degree or professional qualification (e.g. youth work, education, youth justice) | Desirable |
| 4 | Experience supporting children within education, training or employment settings | Essential |
| 5 | Experience of working with children involved in the Youth Justice System | Desirable |
| 6 | Experience of partnership working across statutory and voluntary sector organisations | Essential |
| 7 | Understanding of statutory education duties and post-16 pathways. | Essential |
| 8 | Ability to engage effectively with children, families, education providers and employers. | Essential |
| 9 | Strong written and verbal communication skills. | Essential |
| 10 | Commitment to Child First, trauma-informed and inclusive practice. | Essential |
| 11 | Ability to use ICT systems effectively to support casework and performance monitoring. | Essential |
| 12 | Ability to work in line with Islington Council's commitment to equality, diversity and inclusion | Essential |

Our accreditations



Our accreditations include Disability Confident Leader, The Mayor's Good Work Standard, London Living Wage Employer, Stonewall Diversity Champion, and Employer with Heart.